



Annual Report 2018—2019

Our Mission

To support the community by providing services, programs and advocacy to eliminate barriers, enhance social inclusion, and improve quality of life.

Our Values

TRUST

BELONGING

SERVICE

Trust is the foundation of all we do.

Every day we work to creating a feeling of **belonging** within our community and organisation, which enables us to effectively deliver our **services** to a wide range of people.

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2018



July

We receive a Bayside Council grant to run free fitness classes using the outdoor gym at Eastlakes Reserve.



August

We announce the launch of Mood-boosting Drumming Workshops and Art Therapy as part of Mental Health Month.



September

Our website receives a fresh (bright pink) makeover, with new and improved user functionality.



October

We are named the overall winner of the Award for Excellence in Education and Child Services. A great honour for our team.



November

We host a 40th Anniversary Celebration in Eastlakes Reserve, attracting hundreds of locals across the day.



December

Our Dads and Bubs Bonding Course helps fathers connect with their little ones via a range of useful parenting strategies.

2019



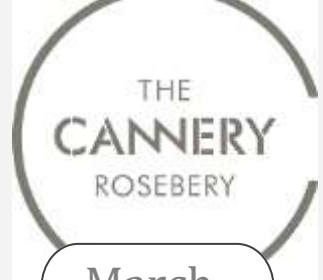
January

Vacation Care starts with a bang, full of exciting school holiday activities.



February

Our Supported Playgroups kick off for another year across five locations.



March

We partner with The Cannery in Rosebery and host our first stall at its Easter markets.



April

We host an Open Day to launch The SECC Community Hub at 1007 Botany Rd, Mascot after a big renovation effort.



May

We celebrated National Volunteer Week with a special lunch for 30 of our volunteers on 23 May.



June

We partner with UNSW to launch The Tax Clinic for people needing advice and advocacy.

Report from *the Chair*

It's a privilege to be the Chair in 2019 and report on behalf of the Board.

Two new Board members joined us in late 2018, Melissa Green and Kathy Forrest, and they bring new and different skills and backgrounds to keep our Board fresh and creative, and in a good space to continue to assist SECC to adapt as it expands and grows.

Once again, expansion and growth has characterised the year for SECC, but with some significant **challenges and setbacks** along the way as well. The most noticeable of these was the loss of our longstanding Out of Hours

School Care (OOSH) relationship with Gardeners Road Public School – a large operation, and a contract we'd held and performed well in for the 12 years. I'm pleased to report that within three months of that loss, **we won several other similar contracts** in another geographic area of Sydney away from our traditional zone... And we had to hire more staff, including a new Nominated Supervisor for these expanding activities.

SECC has also seen a significant (nearly 50%) growth this year in its **transport activities**, particularly in the area of individual medical or shopping -type trips. This growth in patronage seems to be due to 'word of mouth' by our users more than any advertising. Equally, the advertising we do has moved to a whole new level during this year, with regular

feature articles in *The Southern Courier* and **great local publicity** via events and campaigns. All our online information and hand-out brochures always look fresh and appealing, and are also clear and simple to understand.

The third, and the most visible, of our expansions has been to lease **Coronation Hall**, which is located on Botany Road, opposite Memorial Park. This immense and versatile space enables us to expand our community offerings for ad hoc and fun activities: drum sessions, playgroups, cooking classes, and more. This gives us a second 'public face' in a different part of our core area of operation.

Of course, none of this simply happens. We have a great staff who are always looking for new activities and new opportunities. We make the

changes needed to improve our service delivery and our management structure, as required. We have a solid, capable and well-trained group of **volunteers**, without whom we could not properly or profitably function. The Board, too, is busy 'improving its game too' to remain most useful to SECC. For example, we have taken on board the Institute Of Company Directors-recommended **Code for Boards** in the not-for-profit sector and are changing our focus to move to a higher level of professionalism to better support the management and staff of SECC as the organisation grows and expands.

The Board truly appreciates the Local, State and Federal Government agencies which choose to direct services and clients in our direction,

confident that SECC can do a good job.

And finally we would like to congratulate the most public face of SECC, our CEO **Kate Melhopt**, for another highly successful, if difficult, year in charting the path for SECC.



Ian Grey,

Chair

Report from the Treasurer

Echoing our Chair's comments, this has been a year of significant change, but we have ended on a very positive note. Revenue for 2018-2019 was **\$3,868,782**, down \$231,000 on the previous year (a drop of 5.6%).

Despite this decrease, SECC finished the year in the same **strong financial position** it was in at the close of the previous financial year, attributable to strong financial management.

SECC is now better positioned for further adaptation and growth, but some **substantial costs** were incurred to achieve this outcome. SECC paid out a total of \$100,000 in redundancy costs (\$71,267 in severance pay and \$28,238 in salary payments in lieu of notice) associated with the loss of the Gardeners Road Outside of School Hours Care

(OSHC) contract, and due to an organisational restructure undertaken in response to a changing mix of services delivered by SECC.

The take-up of **the lease at Coronation Hall** also required a significant investment in building fit-out and an upfront payment of a bond and six months' rent in advance. However, this investment has enabled SECC to immediately start saving on rent payments at Eastlakes, and has given SECC a wonderful base for expanding its services.

Despite these substantial outgoings, SECC's balance sheet increased by \$15,372 over the year to \$919,543, placing it in a very financially secure position for an organisation of SECC's size. SECC's cash at bank has also grown, noting that \$21,875 is unspent funding from the Commonwealth Home Support Program and \$57,021 unspent funds from the Flexible Respite program, which the funder may ask to be returned at some point.

SECC's strategic plan has targeted **expansion of children's services**, and late in the financial year SECC had success in

securing **four new contracts** for OSHC services in south west Sydney. This success was built on SECC's demonstrated strength in delivering culturally appropriate care services. Based on SECC's previous experience establishing new OSHC services, the Board expects these services may operate at a loss in their early years of operation. However, the Gardeners Road and Eastlakes OSHC services have proven important to the financial sustainability of SECC in the longer term, so we are confident this is an investment worth making. The strong balance sheet SECC has built up is enabling the organisation to make investments in new services that will support the scale of SECC's community impact in the longer term.



Jocelyn Bell
Treasurer

Report from the Chief Executive Officer



We always seem to be asking ourselves where the time has gone, and looking back on this year it's easy to pinpoint where. So much has happened in a relatively short period of time, and it would be fair to say 2018-19 has been a **pivotal year** in determining the future direction of the organisation.

Financially, SECC is in a

secure position, having built up its reserves over the last 10 years. However, it is fundamental that we remain alert for any opportunities that arise.

In a sector of constant change and uncertainty, it would be easy to become disillusioned. However, the great thing about SECC is our culture of **inclusiveness**. You always feel supported and valued, irrespective of the challenges you may be experiencing. As we all know, living with uncertainty can be disheartening, and while experiencing a number of setbacks in the last year such as the **loss of our SMOOSH service** at Gardeners Road Public School after 12 years of operation. In the face of this, we were able to draw on our collective strength, and barriers soon became

challenges. Then these challenges became successes, with the opening of **four new SMOOSH sites** in South Western Sydney in terms two and three in 2019.

All growth requires a review of internal operations, and in 2018 we undertook an analysis of current accommodation needs, staffing and programming, which culminated in **an organisational restructure**. From this process we were able to redesign our Community Strengthening Team and employed **two adolescent workers** who are actively involved in a range of community based programs and individualised case management. We have also successfully grown our **Home Care Package program**, enabling continuity of care and the implementation of

individualised services as our ageing clients' needs change and become more complex.

Change in itself creates discomfort for some, and I want to thank the team for walking this journey with us and for the transformation that's occurring as we become more innovative and consultative in the **co-design and planning** of programs, activities and individualised services.

The establishment of **our Community Hub** at Coronation Hall in April 2019 resulted in the relocation of our and Adolescent, Children



and Family, and Community Strengthening Teams. The Hub is enabling us to engage more effectively with the community in service design, providing increased flexibility in program delivery and opportunities for intergenerational connections.

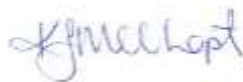
A ruby anniversary symbolises a 40-year milestone, and SECC celebrated with an inaugural **community picnic and twilight movie** in November last year. The event saw an estimated 600-700 people attend during the day, and 150 settling in on beanbags and picnic rugs for the movie. Thank you to local Members Ron Hoenig and Matt Thistlethwaite and Councillors Christina Curry, Scott Morrissey and Dorothy Rapisardi for their support.

Our amazing **staff and volunteers** continue to play an

integral part in the brand recognition and growth of SECC. They are the life of the organisation and are dedicated to building a strong and resilient community. I would like to extend my gratitude to all of you for your resilience and support as we grow.

Thank you to **the Board** for their guidance and support during a period of great growth and change.

Lastly, special thanks to **our major funding bodies**: the Department of Health, Transport for NSW, Family and Community Services; and Bayside Council, City of Sydney Council and Woollahra Council for their support through accommodation grants and subsidised rent for venues.



Kate Melhopt, CEO

The Board



Ian Grey, Chair

Ian Grey has a long managerial career in human resource management at all levels of Government but also with extensive time in significant companies in the private sector.

His main skills are in culture building, organisation improvement, skill building and industrial relations. Ian joined the Board in 2016.



Jocelyn Bell, Treasurer

Jocelyn has over 16 years' of experience in the not-for-profit sector, in legal, project management and business development roles, and she has also worked at senior levels in state government.

She is currently leading social impact bond transactions for Life Without Barriers. Jocelyn brings her business analysis skills to the Board of SECC. She joined the board in 2016.



Denise Wasley

Denise is the Office Manager and Community Coordinator at Kingsford Legal Centre. She has lived in Mascot for over 11 years and is an experienced community worker.

Denise has been involved in SECC as a board member, on and off, for over eight years, and has served as Secretary and Chair of the Board in the past.



Bev Martin

Bev is the managing director of business consultancy Crashing Water Productions, and is the Events Manager for Mark Moran, Vaucluse. Her experience in NGOs spans over 25 years, working with management boards of Waverley Action for Youth Services, Edina Aged Care, Norman Andrews House and Bondi Youth Accommodation, Bondi and Districts Chamber of Commerce.



Tracey Sigler

Tracey is a lawyer who joined the SECC Board in 2017. Her professional experience includes more than 25 years working in the private sector in senior legal, risk management and knowledge management roles, most recently as a Director in the Quality and Risk Group at Deloitte, Touche Tohmatsu. In addition, as a carer she has considerable knowledge and experience of the disability and aged care sectors.



Kathy Forrest

Kathy brings with her extensive experience in managing staff, risk and compliance, quality standards, and marketing. She has been the director/owner for a home and community care organisation based in the Eastern Suburbs for over 10 years.

Kathy has successfully led and managed the company's business needs, liaising with clients and key stakeholders in the aged care and disability sector in order to maintain and grow her business.



Melissa Green

Melissa joined the SECC Board in 2017, bringing with her more than 15 years of professional experience which has included the promotion of volunteering for various organisations.

Melissa currently works for the National Trust of Australia, and her past experience includes working in regional NSW in both tourism and regional development.

Management

- Chief Executive Officer: Kate Melhopt
- Deputy Chief Executive Officer: Ashleigh Daines

Communications

- Communications Manager: Alison Leader

Administration

- Centre Coordinator: Julie Gray
- Accountant: John Ferguson
- Information Support Officer: Jayne Lee

Aged Programs

- Community Transport Coordinator: Lili He, Stuart Mynard, Kate Skinner
Transport Workers: Duc Cong Luu, Volodymyr Perederiy
- Social Support Coordinator & Flexible Respite Coordinator: Irene Trovato
Social Support Workers: Nick Belitsis, Raelene Bathis, Priscilla Hair, Michael Attia, Cathy Lawson, Debbie McDermott, Gregory Stevens, Viviana Berasain
- Flexible Respite Care Workers: Angela Castillo, Beatriz Londono , Franca Scalici, Mila Acevedo
- Aged Care Marketing Coordinator: Tina Tung
- Food Services Coordinator: Linda Castellazzi, Eliza Bortolotti, Tania Rakchaev
- Food Services Workers: Patrick Caldwell, Sonia Busquets, Cocoa Deep-Amek, Marta Newman
- The Cottage Dementia Day Centre Coordinator: Amy Drewe
Cottage Support Workers: Lillian Martinez. Recreational Office: Eric Scott. Field Worker: Fernando Pazmino
- CHSP Support Officer: Viviana Berasain

Child and Family Programs

- Family and Children's Services Team Leader: Bronwynn Jursik
- Family Support Worker: Natasha Feng, Sarah Neville
- Adolescent Workers: Jazzie Quinn and Tonny Ahmed
- Toy Librarian: Natasha Feng
- Family and Community Worker: Nicole Muskovits
- Family and Multicultural Manager: Vida Tebyani
- Multicultural Worker: Mila Acevedo
- Community Worker: Gerard Howard
- SMOOSH staff: Rekkha Moda, Mariko Nader, Mia Apostolatos, Sabina Rashid, Kristin Gray

Community Builders Programs

- Community Strengthening Team Leader: Dimitrios Papalexis
- Community Strengthening Facilitator: Nicole Muskovits

Volunteer Program Coordinator: Sue Ohanian

Welcome to the team (2018 - 2019)



Tina joined
as Aged Care
Marketing
Coordinator



Jazzie and Tonny joined
as Adolescent Workers



Alison joined as
Communications
Manager



Tania joined as Food
Services Coordinator



Hinemoa joined as
Aged Care Worker



Nicole and Dimitrios joined as
Family & Community Worker/
Community Strengthening Facilitator;
and Community Strengthening Team
Leader



Cathy joined as
Aged Care Worker



Cocoa and Marta joined as Food
Services Assistants



Sarah joined as
Family Support
Worker

A few facts and figures

From the last year

40

Ladies' Art & Craft
sessions with 173
attendances

25

Latino Men's Group
meetings with 245
attendances

39

Primavera meetings with 439
attendances

37

Social painting
sessions with 136
attendances

71

Tai Chi
sessions, with
750
attendances

42

TAFE English classes,
with 225 attendances

39

TAFE
Computer
classes, with
245
attendances

32

Park Fitness sessions,
with 134 attendances

19

Seniors' Fitness
sessions, with 143
attendances

33

Sewing classes,
with 190
attendances

Volunteers help SECC spread its wings

We are fortunate to have a number of willing and dedicated volunteers that assist in delivering our services year after year.

A total of **32 new volunteers** joined SECC during the year, and the overall total represented a net increase of two.

A major feature of the year was the generous response from volunteers in assisting with **SECC's 40th anniversary celebration** in November 2018. This was the biggest event SECC has staged and approximately 20 volunteers filled or assisted with roles across the day. For example, people supported children's activities, a toy library

sale, BBQ preparation and cooking, the IT Tech Tent, a gardening workshop, a dog show, photography, setting up, and packing down.

Also this year, we saw diverse methods of **advertising and promoting volunteer vacancies**. This has included: the Randwick Volunteer Expo, the City of Sydney Volunteer Expo, The Cannery Markets, SECC's 40th anniversary, SECC's new Community Hub Open Day, Facebook and emails sent out to a larger volume of people. This has helped add to the ranks of high-quality, skilled and committed volunteers.

After many months of groundwork by SECC's Adolescent Workers and the Volunteer Coordina-

tor, a new **tutoring program for HSC students** began in June. We hope to continue to build on this and increase the number of students that are assisted with their studies.

There have been a number of **supportive articles** in the *Southern Courier* and *South Sydney Herald* about volunteering at SECC. They covered the food services program and the community garden program at Eastlakes Public School. These helped raise the profile of SECC's activities and promote the benefits of volunteering to a wider audience. It has been a great year.

- **Sue Ohanian,**
Volunteer Coordinator

Our
resident JP
Kevin Chu.



Thank you to all our volunteers. Without them, our work would not be possible. Your contribution is invaluable.

Amy Lu
Anne Hollis
Antoinette Azzarello
Asya Shmaryan
Beatriz Londono
Betty Valius
Bev Martin
Beverley Mandalidis
Bronwyn Lawrance
Catherine Schulte
Cecilia Fatuaau-Lay
Christa Thewes
Darren Doolan
David Toovey
Deanne Benton
Debby Dworkin
Denise Wasley
Denisy Poubel-Santiago
Donna Thomas
Douglas Campbell
Elionora Zelenkova
Euhna Levinson

Fang-Yu Huang
Fiona O'Brien
Frances Heming
Georgina Giatsios
Germana Del Valle
Godfrey McCormick
Graham Hawkes
Greg Wiffen
Gregory Stevens
Hector Tapia
Helen Cruise
Hugo Ampuero
Hinemoa Oloapu
Ian Grey
Ilda Migirdicyan
Iris Knight
Janny Van Der Struik
Jill Vincent
Jocelyn Bell
John Segal
Julie O'Neill
Kathy Forrest

Kaushalya Ediriweera
Kevin Chu
Klaudiya Bubis
Lilian Martinez
Linda Silberstein
Lucy Torres
Maria Barazza
Marta Newman
Maureen Sale
Melissa Green
Mia Ariston
Orsola Molinari
Penny Dalton
Petra Yuen
Priscilla Bonham-Carter
Qi Yun Zheng
Rahmita Hassan-Basuki
Ricardo Aponte
Rosana Delon
Rose Trevelyan
Samira Mittas
Sarah Cameron



Sevi Triandafyllou
Sonia Zaher
Stuart Mynard
Sue Ohanian

Tania Nand
Theresa Cowie
Thi Mai Ho
Tracey Sigler

Wayne Ho
Yvette Haidar
Yuk Ling Man



CONGRATULATIONS TO

- Denise Wasley on receiving the Maisie Foster Volunteer Award
- XXX nominated for Rotary Unsung Volunteers Award
- XXX nominated for the Vi Robbins Award

34 new volunteers

2,932.75
hours donated by our volunteers.

AGEING AND WELLNESS

Individual Support

Food Services

The food services program underwent a number of changes over the last year, with the resignation of Linda Castellazzi and the relocation of the packing program from the main shopping centre into our Eastlakes office.

Eliza Bortolotti took on the Food Service Administrator role for a

short period before Tania Rakchaev joined the team to head up the program. Tania plans and purchases the seasonal produce needed for the \$12 boxes, which head out to residents across South East Sydney and the Inner West every Tuesday and Thursday.

We also offer a range of services to help make shopping and cooking easier. These include:

- A door-to-door shopping bus
- One-to-one shopping with a support person
- List-shopping; and
- Meal preparation help in the home.

There are currently 136 clients using the fruit and veg boxes fortnightly and 106 receiving them on a weekly basis. This year we completed 108 list shops, equalling 81 volunteer hours. Close to 191 volunteer hours were dedicated to the mixed boxes over the last year.



THANK YOU

Thank you to our incredible volunteers who help our service users with their shopping, medical appointments or visiting at home to have a chat and check that all is well.



AGEING AND WELLNESS

Individual Support

SECC's client-centred support services actively promote independence and support our frail older clients to remain living in their own homes and participating in the community, and we have gone from strength to strength in meeting these objectives in the last year.

Currently, there are seven clients using our Home Care Services: three Level 3 HCP users; three Level 2 HCP users, and one Level 1 HCP user.

The program was established in mid-August and the first client came to us in late February this year. Most of our existing CHSP clients, once they

53

Visits to medical appointments with
our Medical Companion Volunteers

More
than 5,512

kilometres driven by our six cars to support individual
clients retain their independence in their own homes

.....

know we have home care
services on offer, gradually
switch to us from other
providers. They have found our
services to be reliable and
trustworthy, and our staff
professional and friendly. One of
them is a new client to us, who
follows her sister in joining us.

Our home care services are highly
recommended by NSW Health staff,
Bayside Council, health service
providers, and GP services.

Volunteers continue to assist our
frail clients in varying ways, and the
last year has seen an increase in
requests for home visitors and
medical companions.

.....

3,000

hours of flexible respite care

765

Phone calls made to
check on people's
wellbeing, up from 415

153

Hours of home visits



5,126

One-on-one trips to the shops with 130 clients, up from 96.

191

Hours of volunteers packing fruit and vegetable boxes

5,299

Boxes of fruit and vegetables delivered —a drop of 100 in the previous financial year.

AGEING AND WELLNESS

Group Support & Transport

Over the year we have seen our Flexible Transport service go from strength to strength, as well as growth in the number of bus trips we can offer.

We have now reached capacity in Flexible Transport, and growth across all our transport services is continuing into the 2019/2020 financial year.

We were able to purchase a new bus, and we have had an increase in medical companions who assist people to attend their appointments.

1,378

Bus trips providing access to social outings, exercise programs and to shopping trips.



50,481

kilometres driven by our buses and trucks, providing community transport for groups and **delivering fresh produce to clients' homes.**

We have also seen a continuation of culture and language-specific social outings.

Positive words

Feedback from our clients has indicated our service is reliable, punctual, accessible, and truly flexible.

The right match

RouteMatch, our transport database, captures the movements of our vehicles accurately and records all transport for reporting purposes.

Our buses and cars run Monday through to Friday and take clients



out shopping, a bus trip, a medical appointment or a social outing.

Flexible Transport by car is available for appointments, with a cost of \$10 each way. The cost of the bus trips is a subsidised fee of \$12 per person, per trip. This charge applies to both individuals and community groups.

SECC also provides social access to community groups in the area, and the bus is also available for local community groups.

600

Groups provided with access to transport services.

525

Flexible Transport - one-on-one individual trips to medical appointments.



The Cottage

'The Cottage' operates in a stunning location right on the water at Rushcutters Bay. Our dementia-specific day centre is continuing to swell in numbers and is up to 53 clients in attendance, from 48 last year.

Currently there are also 64 families engaged as prospective clients; and continuing interest from GPs, health professionals, geriatricians, Occupational Therapists and dementia nurses.

Our program is structured to address the isolation experienced by people

living with dementia. Through socialisation and stimulation across a wide variety of activities, exercise and interaction, we aim to not only provide respite for families, but a happier sense of self and confidence for our clients.

We have received some generous art and craft donations and our library continues to grow. New diversional therapy games and tools are proving to be most successful and 'The Cottage' Coordinator, Amy Drewe, has received some great feedback from dementia professionals in regards to client health and cognitive stability.



'The Cottage' continues to work hard in supporting families and carers; and welcoming people with a dementia diagnosis to the facility with enthusiasm and warmth.

More than **2,100**
nutritious lunches served

More than **2,400**
Hours of care provided,
including activities such as
quizzes and trivia, painting and
craft, bingo and exercise to
stimulate cognitive activity.

More than **80**
Assessments of
potential new clients

40
Hours per week of
program
development and
delivery by our Coordinator and
Diversional Therapist, planning
activities, assessments, venue set
up and catering, management of
staff and volunteers and liaising
with clients and families.

8-10
Hours on
average per week responding to
public enquiries and phone calls.



Children & Family Services

69

Parents attended our parent information sessions across Eastlakes and Mascot.

Our family support services continue to go from strength to strength due to a fantastic, dedicated team.

We have just said goodbye to Natasha Feng, who was our Family Support Worker and Toy Librarian, and also Sarah Neville, our other wonderful Family

34

Blue Book sessions were given to parents to weigh, measure **and check on their babies'** development.

.....

Support Worker, who went on Maternity Leave on 9th August.

The Toy Library has been taken over by Tania Rakchaev, who will report directly to our new Children's Services Manager Anthony Hoban.

Our Supported Playgroups run every day: Mondays at Mascot, Tuesday at Eastlakes, Wednesday at Kensington, Thursday at Green Square, and Friday at Maroubra. These are for families with children 0-5 years, where we cover all areas of children's development, with themes surrounding having fun and being healthy and active.

Our Parents and Grandparents'

English Class with Childcare gives CALD families the chance to learn English in a social setting while their children are looked after by qualified staff and volunteers. We also offer them an interactive program with their families.

We also oversee seven different Cultural Carers' Support groups for families with additional needs, and provide food boxes weekly to 17 families from these groups, as well as families who come to our programs who have extra needs.

- Bronwynn Jursik, Family & Children's Services Team Leader

.....

97,110

Hours of outside school hours care at Gardeners Road and Eastlakes Public Schools.



Our Family Workers Ruming Yang and Nicole Muskovits had a busy year providing **424 occasions of service support to assist with the emotional and developmental needs of children** and their families. Nicole is currently working with seven families, and over the last financial year, the family worker program supported 14 families for case management. “It’s such a special thing to be welcomed into someone’s home and develop a relationship with them and their family,” she says.

144

Playgroup sessions attended by around 390 parents and 470 children

29

Parents’ and grandparents’ English classes with 12 parents and 11 children.

Children and Family Services

This year our SMOOSH program expanded, and we now operate our before- and after-school program in **four new schools** in addition to our service at Eastlakes Public School. Following the loss of our service at Gardeners Road Public School, we were able to form partnerships with the following schools:

- Bankstown Public School
- Bankstown South Infants School
- Birrong Public School; and
- Hampden Park Public School.

46

Parenting program sessions were held, with 306 parents attending in total

46

OzHarvest food boxes were delivered to 19 families

More than 460

Toys borrowed from our toy library by 45 families

303

Parents attended 11 parenting information sessions

254

Parents attended 23 community events

THANK YOU

Thank you to all the families who donated pre-loved and new toys to our toy library.



Community Strengthening

11

Community Events
attracting close to
750 people

1,783

people used our outreach services including JP Services, Kingsford Legal Centre, tax help, Work Development Order Scheme and EAPA.

In 2018-19 we offered a range of life skills programs, community capacity building activities, social inclusion programs and workshops which respond directly to the expressed needs of the community and support both individuals and communities to stay informed, engaged, connected and empowered.

53

People on
average per
month received

assisted referral and average of
1,142 people were connected with
information.

SECC successfully gained a NSW Government Stronger Community Fund Grant for the provision of a Community Wellness Mentoring and Empowerment Program which has seen SECC train community members in mental health care.

This led to the provision of drumming workshops and art therapy classes aimed at increasing wellbeing and social connection.

Moving into the new Community Hub in Mascot has allowed the Community Building team to think outside the box about the programs and initiatives they are

17

Social Inclusion Programs with 402 sessions saw overall attendance figures reach 3,352.

134,954

people were reached through our newsletters, monthly calendars, website and Facebook pages.

able to offer to the community. “To be a part of SECC’s expansion and transition into a new community has been such a special experience,” Nicole Muskovits says.

“It’s been exciting to utilise the many talents and expertise of the Community Strengthening Team in developing new programs, and look at how we can creatively engage with our community.”

1720

People attended 12 life skills programs spanning 252 sessions in total. These programs included a bush tucker workshop, a depression and resilience seminar, Cadre mental health training, and a highly engaging Art Therapy program.

Partners & Sponsors

We wish to thank our funding bodies, corporate supporters and community partners for their support in 2018-19.



EASTLAKES
SHOPPING CENTRE



Eastlakes Public School
We Rise to the Challenge



Thank you also to the following donors of in-kind and monetary gifts;

Eastlakes Discount Drug Store, Eastlakes Fruit Market, Laing & Simmons Rosebery, Dandelion Support Network, Southern Cross Autos, Woollahra General Practice; Bondi Doctors; Bev Martin; Brig Salden- SBS; Belle Property, Double Bay; UTS, Prince of Wales Hospital, The War Memorial Hospital and St Vincent's Hospital; The Sydney Hospital; Dr Sandy Beveridge; Dr Liz Harper; Dr Nick Brennan; Dr Brian Draper Reliant Care; Jillian Conroy; St Luke's Care; Cooper Street Clinic; Darlinghurst Medical Centre; Bondi Junction Medical & Dental Centre; Danielle Forrest; Leanne Stoddart; Jean McCusker; Robert Gillespie; Ray Gillespie; Tracey Jones; Samira Iskander; Jon Hawley; Nada Devcic; Amy Tarapore; Frederique Page; Peter Allen; A. Mitrafanis.

South Eastern Community Connect

ABN: 15 350 811 422

Committee's report

For the year ended 30 June 2018

Your committee members submit the financial report of South Eastern Community Connect for the financial year ended 30 June 2018.

Committee members

The names of the committee members throughout the year and at the date of this report are:

Bev Martin
Denise Wasley
Greg Killeen
Jacelyn Bell
Ian Grey
Graham Hawkes
Tracey Sigler

Principal activities

The principal activity of the association during the financial year is:

Provision of Community Services as defined by the Centre's projects.


Significant changes

No significant change in the nature of these activities occurred during the year.

Operating result

The profit of the Association for the financial year after providing for income tax amounted to \$51,298.

Signed in accordance with a resolution of the members of the committee:



Bev Martin



Denise Wasley

Dated 27 September 2018

South Eastern Community Connect

ABN: 15 350 811 422

Income statement

For the year ended 30 June 2018

	2018 \$	2017 \$
Income		
FACS Comm Services	639,093	579,860
FACS ADHC	239,376	227,206
Dept of Health	1,313,074	1,307,939
Transport NSW	437,850	451,155
City of Sydney	734	2,720
Other Grants	36,445	15,484
Fees	772,649	732,978
Fundraising	1,250	1,950
Other Income	85,742	78,643
Funds: Internal Transfer	572,770	490,798
Suspense	33	-
Sale of ZKD973	573	-
	<hr/> 4,099,589	<hr/> 3,888,733
Expenses		
Accreditation	-	45
Advertising/Service Promotion	4,965	518
AGM Expenses	614	913
Audit Fees	6,250	6,000
Bank Charges	1,282	938
Branding	(27)	-
Bus Hire External	9,926	10,633
Cabcharge	1,398	1,327
Cleaning	1,522	1,168
Client Expenses	1,414	1,567
Computer Expenses	10,209	6,484
Computers - New	4,102	-
Conference/Seminars	941	818
Consultants	101,000	16,778
Criminal Checks	1,967	1,725
Depreciation	41,000	61,600
Donation	600	1,529
Employment Expenses	2,565,038	2,365,192
Entertainment/Excursions	38,941	36,864
Equipment	27,175	5,274
Equipment Hire	1,375	1,450
Facilitators Fees	-	3,338
Food Boxes - FDN	70,645	73,106
Fringe Benefit Tax	8,007	-
Fuji Xerox Contract	-	7,148
Function Expenses	3,144	1,700
Funds Internal Transfer	572,590	479,514
General Expenses	-	253
Insurance - General Insurance	16,134	16,147
Internet	6,381	4,877
Legal/ Licence/ Lodgement Fees	690	607
Management Fee	4,253	-

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of MEAGHER HOWARD & WRIGHT Accountants.

South Eastern Community Connect

ABN: 15 350 811 422

Income statement

For the year ended 30 June 2018

	2018 \$	2017 \$
Meals - Centre Based Day Care	16,272	15,220
Meeting Expenses	84	194
Occ Health & Safety	197	-
Occupancy Expenses	156,157	138,954
Planning Day	945	-
Policies and Procedures	-	5,355
Postage	1,138	1,594
Printing & Stationery	56,051	51,357
Program Costs	50,023	35,407
Protective Commissioner	-	1,940
Relocation Expenses	1,070	180,000
Repairs & Maintenance	15,494	3,850
Resources	184	-
Return Funding	103,683	7,957
Speech Pathology	2,915	-
Sports Programs	11,320	10,493
Standards & Performance	-	3,564
Storage Fees	2,028	2,141
Strategic Plan	4,580	-
Subscriptions	10,127	10,517
Sundry Expenses	357	873
Telephone	19,708	20,991
Toy Library	421	270
Training	6,751	12,715
Travelling Expenses	38	61
Uniforms	400	1,235
Vehicle Expenses	82,891	115,142
Venue Hire	979	-
Volunteer Expenses	2,662	3,553
Website	277	610
	<hr/> 4,048,290	<hr/> 3,731,506
Surplus	51,296	157,226
Retained earnings at the beginning of the financial year	868,245	711,019
Retained earnings at the end of the financial year	<hr/> 919,543	<hr/> 868,245

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of MEAGHER HOWARD & WRIGHT Accountants.

South Eastern Community Connect

ABN: 15 350 811 422

Balance sheet

For the year ended 30 June 2018

	Note	2018 \$	2017 \$
Current assets			
Cash and Cash Equivalents	3	2,055,947	1,741,735
Trade and Other Receivables	4	11,625	9,672
Other Current Assets	5	49,813	42,558
Total current assets		2,117,385	1,793,965
Non-current assets			
Property, plant and equipment	6	114,967	156,575
Total non-current assets		114,967	156,575
Total assets		2,232,352	1,950,540
Current liabilities			
Grants in Advance		175,918	93,256
Trade and Other Payables	7	338,418	491,951
Provisions	8	479,114	206,176
Other Current Liabilities	9	32,647	22,226
Total current liabilities		1,026,097	813,609
Non-current liabilities			
Provisions	8	286,711	266,686
Total non-current liabilities		286,711	266,686
Total liabilities		1,312,808	1,082,295
Net assets		<u>919,543</u>	<u>868,245</u>
Members' funds			
Retained earnings		919,543	868,245
Total members' funds		<u>919,543</u>	<u>868,245</u>

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of MEAGHER HOWARD & WRIGHT Accountants.

South Eastern Community Connect

ABN: 15 350 811 422

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2018

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts from customers	3,891,247	3,688,400
Payments to suppliers and employees	(3,619,825)	(3,271,536)
Interest	42,718	20,970
Net cash provided by operating activities	<u>313,640</u>	<u>437,834</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Receipts from sale of motor vehicle	573	-
Net cash provided by (used in) investing activities	<u>573</u>	<u>-</u>

Net increase in cash held	314,213	437,834
Cash at beginning of financial year	1,741,734	1,303,900
Cash at end of financial year	<u>2,055,947</u>	<u>1,741,734</u>

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of MEAGHER HOWARD & WRIGHT Accountants.

MEAGHER, HOWARD & WRIGHT

CERTIFIED PRACTISING ACCOUNTANTS

ABN 42 664 097 441

PARTNERS

K.J. WRIGHT J.F. MCOMM. F.C.P.A.

G. MIDDLETON B.COMM. ACA

FINANCIAL PLANNING

MARK MAYCOCK J.P.

ASSOCIATE

L.J. HOWARD O.A.M. J.P. B.Ec. F.C.P.A.

Suite 505

Level 5 / 55 Grafton Street

BONDI JUNCTION NSW 2022

PO Box 653

BONDI JUNCTION NSW 1355

Phone: 02 9387 8988

Fax: 02 9387 8388

grc@mhw.net.au**Independent Auditor's Report****To the Members of South East Community Connect****Opinion**

We have audited the financial report of South East Community Connect, ("the Entity"), which comprises the statement of financial position as at 30 June 2018, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the Committee.

In our opinion, the accompanying financial report of the Entity is in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- giving a true and fair view of the Entity's financial position as at 30 June 2018 and of its financial performance and cash flows for the year then ended, and
- complying with Australian Accounting Standards to the extent described in Note 1 and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, which has been given to the Committee, would be in the same terms if given as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the financial reporting responsibilities under the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and the Committee for the Financial Report

Management is responsible for the preparation of the special purpose financial report that gives a true and fair view in accordance with the relevant Australian Accounting Standards in accordance with the *Australian Charities and Not-for Profits Commission Regulations 2013* and the *Australian Charities and Not-for-profits*

Commission Act 2012 and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the special purpose financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

The Committee are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Committee with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Meagher Howard & Wright
CPA

Suite 505, 55 Grafton Street
Bondi Junction NSW 2022



Greg Middleton – ICAANZ - 24953
Partner

27th September 2018
Date

South Eastern Community Connect

ABN: 15 350 811 422

Certificate by members of committee

Annual statements give true and fair view of the financial position of incorporated association.

We, being the members of the Committee of the South Eastern Community Connect, certify that -

The statements attached to this certificate give a true and fair view of the financial performance and position of South Eastern Community Connect during and at the end of the financial year of the association ending on 30 June 2018 .



Bev Martin



Denise Wasley

Dated 27 September 2018

SOUTH EASTERN COMMUNITY CONNECT ORGANISATIONAL CHART 2018 - 2019

